

	DEPARTAMENTO DIRECCIÓN GESTIÓN PERSONAS	www.leitat.org
	SELECCIONAMOS A:	
	TRABAJA CON NOSOTROS	
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INTERNSHIP INTERNATIONAL PROJECTS DEPARTMENT

Established in 1906, Leitat is a technological center whose mission is to manage technologies to create and transfer social, environmental, economic, and industrial value to companies and institutions by means of R&D&I. Leitat works with more than 45 countries and develops over 215 projects annually in the fields of circular economy, biotechnology, bioeconomy, health, advanced materials, industrial chemistry, renewable energies, and new production processes. Leitat is strongly committed to over 1500 customers that benefit from our creative and innovative solutions.

We currently have an internship vacancy in the Projects Department (promotion or management). It is essential that the candidate has the availability to make an internship agreement with the university.

Primary functions (Promotion or Management):

Promotion

- Support proposal preparation in different European financing instruments for research and innovation (Horizon Europe, Joint Technology Initiatives, Life+, ERA-NET, Call for tenders, Eureka, Eurostars, etc.)
- Topic analysis
- Look for opportunities of funding at international level.
- Look for winning consortia.
- Partner search, contact and involvement.
- Promote Leitat's activities.
- Technology market research and analysis
- Support internal processes.

Management

- Support the coordination of consortia during the execution phase of Horizon Europe projects.
- Monitor the implementation of projects.
- Financial and technical monitoring of the projects
- Contribute to non-technical deliverables writing.
- Assist with participation in or organisation of consortium meetings.
- Support internal processes.

Education

- Scientific background or Master in European Studies.

Requested competences:

- Knowledge of the different European financing schemes.
- Familiarity with proposal & project management activities.
- Capacity of understanding of the administrative and financial rules.
- Agile comprehension of Scientific matters.
- Willingness for challenges and ambitious objectives.
- Open minded and proactive.

Skills:

- Teamplayer.

- Motivation and discipline.
- Commercial abilities.
- Multidisciplinary and multitask activities.

Languages:

Fluency in English is a must.
Other languages will be considered beneficial.

Software:

Pack Office: Excel, Word, Power Point.
Other IT skills could also be valuable.

Location:

Barcelona

Solicitar